



**INTERNATIONAL
CERTIFICATION BODY**
AUDIT | TRAINING | CERTIFICATION | ASSURANCE



ISO 22301:2019

Business Continuity Management
Systems

www.mqa.international



What is ISO 22301:2019?

ISO 22301 is defined as the internationally recognized standard that specifies requirements for a Business Continuity Management Systems (BCMS) to implement, maintain and improve a management system to protect and recover from disruptions when they arise.

The current version of ISO 22301:2019 was released in October 2019.

The requirements specified in this document are generic and intended to be applicable to all organizations, or parts thereof, regardless of type, size, and nature of the organization. The extent of application of these requirements depends on the organization's operating environment and complexity. This standard can be used to assess an organization's ability to meet its own business continuity needs and obligations.

Benefits of ISO 22301:2019 Certification

ISO 22301 helps organizations to ensure their customers consistently recover from disruptions when they arise, which in turn brings many benefits where some benefits are mentioned below:



Improved Business
Continuity



Increased Customer
Satisfaction



Reduced Operating
Costs



Efficient Management
Approach



Increased Focus
on Risks



Greater
Compliance



Gain Competitive
Advantage



Improved stakeholder
relationship



International
Recognition

Journey to ISO 22301:2019 Certification

ISO 22301 Certification is a 3rd party audit performed by MQA, during the audit we will verify that your organization is following the requirements of ISO 22301, if received positive results then we will issue an ISO 22301 certificate. This certification is then maintained through annual surveillance audits by MQA, with re-certification of the ISO 22301 Certification after three years. See below cycle to know how you can get started on the road to certification:

MQA Certification Cycle

Year 1

Step 1.1 (Initial Application)

- Client request a quotation.
- MQA will assess Client's requirements.
- MQA will share proposal with client.
- Client signed the 3-year Certification Contract with MQA.

Step 1.2 (Certification Audit)

- MQA will conduct:
 - Gap Assessment (Readiness Review)
 - Stage-1 Audit (Documentation Review)
 - Stage-2 Audit (Implementation Review)
- MQA Auditor will share the audit reports to MQA's Certification Decision Committee.

Step 1.3 (Certificate Management)

- If certification decision is positive, then certificate is issued by MQA.
- If certification decision is negative, then verification audit is planned by MQA.
- Client will receive the MQA Portal access to:
 - View the Audit Reports.
 - Download the ISO Certificate.
 - Review & Respond to Audit Findings, etc.

Year 2 & 3

Step 2.1 (Renewal Request)

- MQA request for renewal.
- Client agreed for Surveillance Audit.

Step 2.2 (Surveillance Audit)

- MQA will conduct a Surveillance Audit
- MQA Auditor will share the audit reports to MQA's Certificate Decision Committee.

Step 2.3 (Certificate Management)

- If no critical non-conformity is found, then the certificate is renewed by MQA.
- If any critical nonconformity is found, MQA will plan a verification audit.
- Client have the MQA Portal access to:
 - View the Audit Reports.
 - Download the ISO Certificate.
 - Review & Respond to Audit Findings, etc.



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Head Office: 167-169 Great
Portland Street, 5th Floor, London,
W1W5PF, United Kingdom

+44 20 8089 5708
info@mqacert.com
www.mqa.international

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